



St. Mary's Academy Employment Posting

Job Position: Middle School French Teacher

St. Mary's Academy Overview:

St. Mary's Academy, located in Englewood, Colorado is Metro Denver's premier Catholic, independent school offering rigorous academics in its co-ed lower and middle schools, and its high school for girls. St. Mary's Academy offers a safe, yet innovative program that embraces all student backgrounds, and fosters character and moral development from junior kindergarten through high school graduation.

St. Mary's Academy is a close community where faculty and staff serve as role models for the students in accordance with a mission to foster excellence in each child through academic achievement, spiritual development and service. The qualities of a strong work ethic, desire for personal growth, and commitment to life-long learning that St. Mary's Academy expects of students is likewise an expectation for faculty and staff. Each day, too, is an opportunity to live the Loretto School Values of faith, community, justice, and respect.

St. Mary's Academy is committed to recruiting and retaining a diverse faculty and staff who are dedicated to their profession and to the wellbeing and life of the St. Mary's Academy community. St. Mary's Academy does not discriminate on the basis of age, color, sex, disability, marital status, national or ethnic origin, race, sexual orientation or religion. This policy applies to all areas of student concerns: educational policies, admission policies (historically high school admission is open to women only), scholarship, and grant-in-aid programs, athletic and other school-administered programs as well as employee/personnel concerns. St. Mary's Academy is an equal opportunity employer.

Job Description:

The Middle School French Language teacher teaches three core courses, French IA, IB, and II, guiding students in the development of French-language skills in writing, reading, listening, and speaking. In collaboration with colleagues and administration and with an understanding of best practices, the teacher is responsible for designing and implementing lessons that promote an appreciation of second-language fluency, culture, and geography. The promotion of faith, community, justice, and respect in academic, social, and emotional arenas are primary expectations of the teacher.

Depending on the skills, availability, and interest of the person serving as the Middle School French teacher, there is an opportunity to guide a Community Action Team (advisory) or teach an elective. The part time French teacher is welcomed to chaperone socials, and with an additional stipend is welcomed to chaperone overnights. There is flexibility in setting the part time parameters of this position.

Major Duties and Responsibilities:

- Plan, prepare and deliver instructional activities that facilitate active learning experiences;
- Develop schemes of work and lesson plans;
- Establish and communicate clear objectives for all learning activities;
- Prepare classroom for class activities;
- Provide a variety of learning materials and resources for use in educational activities;

EDUCATING DENVER SINCE 1864

JUNIOR KINDERGARTEN THROUGH GRADE 8 - CO-EDUCATIONAL
HIGH SCHOOL - ALL GIRLS

- Identify and select different instructional resources and methods to meet students' varying needs;
- Instruct and monitor students in the use of learning materials and equipment;
- Use relevant technology to support instruction;
- Observe and evaluate student's performance and development;
- Assign and grade class work, homework, tests and assignments;
- Provide appropriate and timely feedback on work;
- Encourage and monitor the progress of individual students;
- Maintain accurate and complete records of students' progress and development;
- Prepare required reports on students and activities;
- Manage student behavior in the classroom by establishing appropriate rules and procedures;
- Perform certain pastoral duties including student support, counseling students with academic problems and providing student encouragement;
- Communicate regularly with students, colleagues and parents regarding student progress and student needs;
- Keep updated with developments in subject area, teaching resources and methods and make relevant changes to instructional plans and activities;
- Other tasks as assigned such as monitoring recess or lunch;
- Adhere to and support the mission of St. Mary's Academy.

Qualifications/Requirements:

Education and qualifications should include the following:

- Bachelor's degree French-language teaching
- Master's degree valued
- An understanding of and appreciation for the developmental needs of young adolescents
- Willingness to build and maintain collaborative relationships with colleagues and parents
- Commitment to employing a positive, growth mindset to teaching
- A sense of resonance with the St. Mary's Academy mission.

Salary/Benefits:

Salary is commensurate with experience. This is an exempt, salaried position with benefits depending on number of hours.

How to Apply:

Interested candidates should send a cover letter, resume, and statement of educational philosophy to Martha S. Ashley, Middle School Principal at mashley@stmarys.academy. No phone calls, please.